

**Oryana Board of Director's Meeting Minutes - Final**  
**Thursday, May 15, 2025, 5:15pm**

**Attendees:**

Colleen Valko, Kaitlyn Burns, Tricia Phelps, Marty Heller, Kathy Baylis Monteith, Parker Jones, Cy Agle, Sam Reese, Andrew Dodson, Sarah Christensen (General Manager), Wendy Walter (Human Development Manager), Victor Fontaine (Operations Director), Blythe Webster (Board Admin)

**Absent:** None

**Guests:** None

**Welcome and Introductions:** Colleen Valko, Board President, called the meeting to order at 5:15pm.

A review of the Consent Agenda which included:

- Current Meeting Agenda
- Approval of March 20, 2025 Board of Directors Meeting Minutes
- GM FYI Report
- Committee Reports
- Board Calendar (next 3 months)
- Policy Update: 4.8 Board Committee Principles

**MOTION:**

**Kaitlyn motioned to approve the Consent Agenda; Marty supported; the Board approved the Consent Agenda. The Consent Agenda included acceptance of the March 20, 2025 Meeting Minutes, GM FYI Report, Committee Reports, the next 3 months of the Board Calendar, and Policy Update: 4.8 Board Committee Principles**

**Public Input:** None

**Board Member Resignation**

Colleen announced, as was shared in the Board Packet, that Parker is resigning from the Board for personal reasons, May will be his final meeting. Colleen led a discussion on how to approach the vacant seat as the current policy leaves discretion to the Board. The Recruitment and Nomination Committee will research options to bring back to the full Board for further discussion.

**CCMA**

No Board Members are able to attend CCMA this year but recordings of the presentations will be available afterwards.

**Monitoring**

**2.4 Financial Condition and Activities - 1st Quarter**

Co-Metrics data was unavailable in time for the meeting, discussion and voting on approval will be tabled until next meeting.

**MOTION:**

**Kathy motioned to move the monitoring report for policy 2.4 Financial Condition and Activities - 1<sup>th</sup> Quarter to the June meeting; Cy seconded. The Board approved the motion to move the monitoring**

report for policy 2.4 Financial Condition and Activities – 1<sup>th</sup> Quarter to the June meeting. 9 yea/O nay/O abstain

## 2.5 Financial Planning and Budgeting

The Board discussed the report on 2.5 Financial Planning & Budgeting shared in the Board packet. Sarah responded to questions.

### MOTION:

Kaitlyn motioned that the board has read and assessed the monitoring report for policy 2.5 Financial Planning and Budgeting and found it provided evidence of compliance with a reasonable interpretation of the policy; Sam seconded. The Board approved the motion that they have read and assessed the monitoring report for policy 2.5 Financial Planning and Budgeting and found it provided evidence of compliance with a reasonable interpretation of the policy. 9 yea/O nay/O abstain

## Executive Committee Election

The election for roles on the Executive Committee was held, the following members were elected:

President: Colleen

Vice President: Kaitlyn

Secretary: Tricia

Treasurer: Kathy

## 2025-2026 Committee Assignments

Committee charters will be presented in June. The Board discussed expectations of Committee Chairs. Board members volunteered as follows to Chair and serve on Committees for the current term.

**Engagement Committee**, Chair: Marty, Members: Andrew, Cy

Marty shared that he sees the committee focusing on working towards member engagement on Ends. This would including trying different engagement activities to trial effectiveness.

**Recruitment and Nominations Committee**, Chair: Tricia, Members: Kathy, Colleen

Tricia shared that the focus of the committee will be initially researching the open seat nomination process and reviewing GOM member feedback. For the recruitment and nomination process she would like to see a broadening of outreach and increased screening of potential candidates.

**Governance Committee**, Chair: Sam, Members: Kaitlyn

Sam shared he expects the committee to focus on reviewing Executive Limitations in line with monthly GM Monitoring Reports. The committee will also explore Board self-monitoring in different ways and support the Ends review process.

## Review Code of Conduct & Conflict of Interest

The Board reviewed and signed the annual Confidentiality and Conflict of Interest Statement and also reviewed Board Policy 4.7 Board Members' Code of Conduct.

**Public Input and Announcements:** None

## Closed Session:

Colleen moved the Board to Closed Session to include Sarah at 6:25pm

Colleen moved the Board out of the Closed Session at 6:32pm

## Next Meeting:

Oryana Board of Directors Meeting – May 15, 2025

June 19, 2025, Oryana 10<sup>th</sup> Street

**Adjourn:**

The meeting was adjourned at 6:32pm.

 _____ Tricia Phelps, Secretary	<u>6/19/25</u> Date
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